

**ADRC GOVERNING BOARD**  
**Tuesday, August 26, 2014**

Kathy Dries called the ADRC Governing Board meeting to order at 9:00 a.m.

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**Roll Call**

Judy Braun, Kathy Dries, Jeffry Duchac, Clem Hoelzel, Beth Ingalls-Leisses, Shirley Kitchen, Barbara Oakford, and Judy Patenaude

**Also Present**

Melanie Macdonald and Jackie Wendlandt

**Action on the Minutes of the July, 2014, meeting**

Shirley Kitchen motioned and Clem Hoelzel seconded to approve the minutes from the July, 2014, ADRC Governing Board meeting. The motion carried.

**Public Forum**

Jeffry Duchac mentioned that he would prefer to receive his packets by email and said that the December 16<sup>th</sup> meeting date conflicts with another committee that he is on. Melanie said that she would make sure to have the meeting date topic on the next agenda.

Judy Braun stated that there will be a self-determination conference held at the Kalahari in Wisconsin Dells on November 10-12, 2014. Judy Patenaude mentioned that Centers for Medicare and Medicaid Services issued a five year plan which has significant potential impacts on sheltered workshop programs such as Green Valley. Discussion followed.

**Elections: Chairperson, Vice-Chairperson, Secretary**

Shirley Kitchen motioned and Jeffrey Duchac seconded to elect Kathy Dries as Chairperson of the ADRC Governing Board. The motion carried.

Shirley Kitchen motioned and Clem Hoelzel seconded to elect Barbara Oakford as Vice-Chairperson of the ADRC Governing Board. The motion carried.

Clem Hoelzel motioned and Shirley Kitchen seconded to elect Judy Braun as Secretary of the ADRC Governing Board. The motion carried.

**Review ADRC Governing Board membership**

Melanie Macdonald said that anyone interested in becoming a member of this committee may contact her at (920) 386-3582. Brief discussion followed.

**Annual Bylaws review – second reading**

Melanie Macdonald recited the *Bylaws* handout provided for members of the ADRC Governing Board; several minor changes were recommended.

**Review complaints and appeals status**

Melanie Macdonald reported that she was made aware of one complaint regarding that the ADRC not completing home visits within parameters set by the state. A Quality Improvement Project will be completed around this issue lead by the new ADR Specialist, Heather Ehrlich. Brief discussion followed.

#### **ADRC Statistics Report 2014 with 2013**

Melanie Macdonald reviewed the *ADRC Call Statistics Report* handout provided for members of the ADRC Governing Board. Brief discussion followed.

#### **ADRC/Aging Services Supervisor Report**

Melanie Macdonald stated that she will be interviewing for the Dementia Care Specialist position starting on Monday, September 8. Melanie also reviewed the *Dementia Concerns Coalition's Steppin Out for Dementia Awareness* pledge sheet provided for members of the ADRC Governing Board. Melanie said that Dodge County Human Services and Health Department along with Clearview will be hosting the walk on September 13. Brief discussion followed.

#### **Review of the Dodge County Human Services and Health Department Board minutes, June, 2014, and July, 2014**

Melanie Macdonald reviewed the *June, 2014*, and *July, 2014*, *Dodge County Human Services & Health Board minutes* handouts provided for members of the ADRC Governing Board.

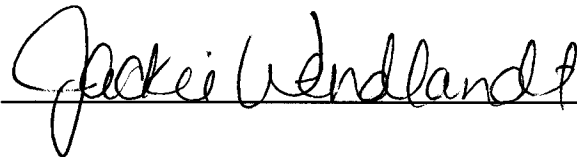
#### **Next Meeting**

The next meeting of the ADRC Governing Board will be Tuesday, October 28, at 9:00 a.m. at 199 County Road DF, Juneau, WI in Room G46.

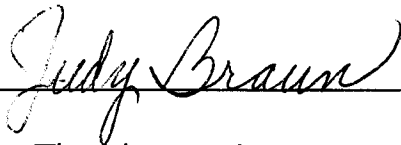
#### **Adjournment**

Shirley Kitchen motioned and Jeffry Duchac seconded to adjourn this meeting of the ADRC Governing Board at 10:08 a.m. Motion carried.

Respectfully Submitted By: Jackie Wendlandt



Secretary



Disclaimer: The above minutes may be approved, amended or corrected at the next ADRC Governing Board Meeting.